# *Regulations of the Meeting of the Petrochemical Industry – Polish LPG Market*

**1. General provisions:**

1.1. The provisions of these Regulations shall be binding for all Participants of the Meeting of the Petrochemical Industry - Polish LPG Market, organised by Information Market S.A., hereinafter referred to as the "Organiser".

1.2. The entity declaring its participation and ordering particular services within the framework of the Meeting of the Petroleum Industry - the Polish LPG Market shall be hereinafter referred to as the "Ordering Party" or the "Participant".

1.3. The Meeting of the Petrochemical Industry - Polish LPG Market, hereinafter also referred to as the "Meeting", shall take place on 15-16 October 2014 in the Hotel OSSA Congress & SPA located in Rawa Mazowiecka.

**2. Principles of participation:**

2.1. Declaring participation in the Meeting:

2.1.1. Participation in the Meeting shall be declared by means of submitting to the Organiser by e-mail, fax or post a completed Declaration of Participation form. Declaration of participation shall be deemed as the Participant's acceptance of the terms and conditions set forth herein.

2.1.2. The Parties agree that the Participant's declaration of participation shall be deemed effective if it is served to the Organiser with the use of one of the three options: by post or courier to the address: Information Market S.A., Legnicka street 46a/10, 53-674 Wrocław; by fax to number +48 71 787 69 96, or by e-mail to e-mail address: spotkanie@e-petrol.pl.

2.1.3. The Participant shall be obliged to provide the Organiser with the original of the completed Declaration of Participation form within 7 days of the date of declaration, save that the Participant's failure to meet the afore-mentioned time limits shall not affect the effectiveness of the agreement concluded by the Parties.

2.1.4. On the basis of data contained in the Declaration of Participation form the Organiser shall total up the number of persons that the Ordering Party declared to participate in the Meeting and confirm to the Ordering Party acceptance of order by e-mail or fax. The afore-mentioned confirmation shall contain information regarding the persons listed on the Declaration of Participation and information with regard to possibility of booking accommodation for participants of the Meeting as well as proforma invoice on the basis of which the Purchaser is obliged to make an advance payment for ordered services . On the basis of the advance payment will be issued an advance invoice within 15 days from the date of payment.

2.1.5. The Organiser shall issue to the Participant a VAT invoice, taking into account the prices and under terms and conditions of payment set forth in pt. 3 hereof, in a day of effecting a payment to the Organiser's bank account.

2.1.6. Basic information about the Ordering Party being a participant of the Meeting shall be placed on the webiste www.e-petrol.pl/spotkanie upon the Participant's settlement and crediting the Organiser's account with the amount due on account of the VAT invoice set forth in pt. 2.1.5. Moreover, the afore-mentioned information shall be placed in Information Materials that the Organiser shall provide to all participants of the Meeting on the date of the Meeting.

2.1.7. The Organiser reserves its right to change or modify previously established conditions of provision of ordered services in the event of any change of organisational conditions.

2.2. Cancelling or changing the order:

2.2.1. The Ordering Party may cancel or change its order for services relating to participation in the Meeting. Specific conditions with regard to cancellation or change thereof are set forth in pts. 2.2.2. to 2.2.6.

2.2.2. Participation in the Meeting and ordered services may be cancelled in writing, otherwise null and void.

2.2.3. The Ordering Party shall send the information with regard to cancellation of its participation and cancellation of ordered services or a change thereof and withdrawal from the Agreement in writing to the Organiser's address and not later than by 01.10.2014.

2.2.4. In the event of cancellation of participation and withdrawal from the Agreement sent by 14.09.2014, the Participant shall not be charged with contractual penalty. In such an event the Organiser shall adjust the invoice and return the participation expenses that the Ordering Party has already covered.

2.2.5. In the event of cancellation of participation of each declared participant later than 14.09.2014, the Participant shall be charged with contractual penalty constituting the equivalent of 50% of the value of the services ordered by the Ordering Party. In such an event the Organiser shall adjust the invoice and return to the Ordering Party, 50% of participation costs paid by it, at the same time charging it with contractual penalty and applying the remaining sum towards the penalty set forth in this point hereof. The Ordering Party shall be charged with no contractual penalty in the event of cancelling participation of one participant and declaring participation of its another participant. Information about such replacement may be provided by e-mail or fax not later than 7 days prior to the date of the Meeting.

2.2.6. In the event of cancelling participation and ordered services or change thereof as well as withdrawal from the agreement later than 01.10.2014 the Participant shall be charged with contractual penalty constituting the equivalent of ordered services. In such an event the Organiser shall adjust the invoice, at the same time charging the Participant with the contractual penalty.

2.3. The scope of ordered services:

2.3.1. Declaration of participation of a person indicated by name in the order submitted by the Participant shall include:

a) placing basic information about the Ordering Party that declared participation in the Meeting: on the website www.e-petrol.pl/spotkanie and in Information Materials. The information includes: the Ordering Party's business name, address of the registered office, phone and fax number,

b) participation of the declared participant in a welcoming dinner on 15 October 2014,

c) participation of the declared participant in the conference being a part of the Meeting on 16 October 2014,

d) full board for the declared participant during the Meeting,

e) a set of Information Materials,

f) participation of the declared participant in a banquet held on 16 October 2014.

**3. Price and term of payment:**

3.1. Cost of participation in the Meeting shall be 700€ net (700€ gross) per one participant – for applications sent by 14.09.2014 or 760€ net (760€ gross) per one participant – for applications sent after 14.09.2014.

3.2. The Organiser shall ensure a discount amounting to 50€ net (50€ gross) on the basis of submitted Declaration of Participation to entities fulfilling one of the below-described conditions:

a) participation in at least branch meeting held by Organiser

b) possession of a valid subscription agreement regarding provision of services of access to Internet portals, provided by Organiser

Cost of participation in the Meeting for entities fulfilling the criteria set forth in pt. 3.2. a) or pt. 3.2.b), taking into account the discount, shall be 650€ net (650€ gross) per one participant – for applications sent by 14.09.2014 or 710€ net (710€ gross) per one participant – for applications sent after 14.09.2014.

3.3. Cost of additional services, including sponsor packages and advertisement, shall be set forth in the Order of a Sponsor Package, constituting a separate document.

3.4. The cost of participation under the VAT final invoice issued to the Ordering Party (after the settlement of advances) shall be paid to the Organiser's bank account: Pekao S.A. no. PL 71 1240 6768 1978 0010 5222 3005 SWIFT: PKOPPLPW, by the date indicated on the invoice, with the title of the transfer Meeting of Petrochemical Industry - Polish LPG Market.

**4. Information Materials and papers:**

4.1. The Organiser shall prepare for the Meeting Information Materials comprising papers and advertisements of companies. Circulation of Information Materials: up to 200 items with electronic version. The Organiser hereby declares that Information Materials may be published:

a) as handouts provided free of charge to the participants of meetings held by Organiser

b) on website www.e-petrol.pl.

4.2. The information and contents of advertisements to be included in Information Materials shall be submitted by 30.09.2014.

4.2.1. All submitted materials shall be signed by a person authorised by the Ordering Party to contact the Organiser for the purpose of performance of the order, which includes placing of information or advertisements in Information Materials for the participants of the Meeting.

4.2.2. The Organiser shall bear no liability for any consequences that might result from any errors or omissions in Information Materials through the Ordering Party's fault.

4.3. Papers:

4.3.1. The theme and summary of the paper that will be delivered or placed in Information Materials shall be sent by e-mail or in writing to the address of the Organiser of the Meeting by 14.08.2014.

4.3.2. The presentations and papers that will be placed in Information Materials shall be sent to the Organiser's address by 30.09.2014 by e-mail (MS Power Point, Adobe Acrobat, MS Word, drawings with extension *.jpg or *.tif).

4.3.3. The Organiser reserves its right to use the papers, free of charge, in its other publications and to make, with the author's consent, editing changes.

**5. The Organiser's liability:**

5.1. The Organiser shall bear no liability for accidents and damage that may be suffered by the participants and guests and all damage caused by the Participants, regardless of the cause thereof, except damage suffered through the Organiser's intentional fault that will be confirmed by a valid judgement.

5.2. The Organiser reserves the right to change the location and dates of the Meeting.

5.3. The Organiser shall bear no liability for any change of the organisation of the Meeting, cancellation or interruption thereof or for change of charges, caused by force majeure or resolutions issued by state or local authorities.

**6. Claims, complaints, settlement of disputes:**

6.1. The Ordering Party shall make all and any complaints in writing, during the Meeting. The right to make complaints shall expire after the Meeting.

6.2. All and any disputes between the Ordering Party and the Meeting's Organiser that might arise out of or in connection with the concluded agreement, whose scope shall be governed by and interpreted in compliance with the provisions of these Regulations, shall be settled by a court of factual jurisdiction located in Wrocław.

**7. Final provisions:**

7.1. Any additional information shall be available in the Office of the Meeting's Organiser at phone no. +48 71 787 69 70-71, fax: +48 71 787 69 96.

7.2. These Regulations shall take effect from 01.07.2014.